

SUN LIFE VIETNAM

INTERNSHIP OPPORTUNITY

2019-2020

Sun Life Financial is a leading financial services organization dedicated to helping people achieve lifetime financial security and live healthier lives.

We provide a wide range of insurance and investment products and services in key markets around the world including Canada, the United States, the United Kingdom, Hong Kong, the Philippines and Indonesia. At Sun Life, we have more than 34,000 employees and 112,900 advisors worldwide. Sun Life Vietnam is looking for the interns in Distribution Administration & Support position.

Sun Life Vietnam is looking for the interns in Information Technology

You will

* Be supported with monthly stipend: VND4.000.000
* Gain knowledge, experiences and skills from real work- life experience
* Build your professional network during the program
* Certificate of Internship at the end of the program

Intern – Distribution Administration & Support

* Administration Support: Manage record of distribution objects, such as agency channel, advisors, agency managers, agency development, partnership distributions, bancassurance…; manage training record; manage distribution hierarchy…
* Event Support :Organize distribution/company trips, events; support sales activities; manage promotion items
* Reporting Support :Prepare various kind of business reports, calculate contest result & distribution compensation schemes, provide queried data
* Project management Support : Monitor & manage division/department initiative/project; prepare requirements & conduct system UAT; review & improve department business processes.

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| How to apply Please email us at **your CV,** and **a copy of university transcript** to **VN\_careers@sunlife.com**29th Floor, Vietcombank Tower, 5 Me Linh Square, Ben Nghe Ward, District 1, HCM**Life’s brighter under the sun** |  |